

STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE  
PURSUANT TO REAL PROPERTY LAW §442-H

Norman Klein Real Estate (the "Broker") is making this Standardized Operating Procedure available on any publicly website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker's office location.

Please be advised that Broker:

- |                                                                                        |                                                                            |
|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <input type="checkbox"/> Requires <input checked="" type="checkbox"/> Does not require | 1. Prospective buyer clients to show identification*                       |
| <input type="checkbox"/> Requires <input checked="" type="checkbox"/> Does not require | 2. Exclusive buyer broker agreements                                       |
| <input type="checkbox"/> Requires <input checked="" type="checkbox"/> Does not require | 3. Pre-approval for a mortgage loan/proof of funds*                        |
| <input checked="" type="checkbox"/> Requires <input type="checkbox"/> Does not require | 4. Pre-approval for a mortgage loan/proof of funds once offer is submitted |

Acknowledgement of Broker

Broker: Norman Klein

By: Norman Klein

Name: Norman Klein

Title: Licensed NYS Real Estate Broker/Owner

State of New York

Count of Kings

The foregoing document was acknowledge before me this 1 day of Apr. 2022 by

Norman Klein who personally appeared who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she they executed the same in his/her their authorized capacity(ies), and that by his/her their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

Chaim Klein

Notary Signature

CHAIM KLEIN  
NOTARY PUBLIC, State of New York  
No. 01-KL6370115  
Qualified in Kings County  
Commission Expires 01/29/2026