

# LEGEND PROPERTIES

## Property Management

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### Complete Management for Your Investment Properties

#### **BASIC SERVICES:**

- ✓ Advertise/Market rental property
- ✓ Show units
- ✓ Screen tenants
- ✓ Collect rent
- ✓ Inspect property
- ✓ Bookkeeping



**NO VACANCY** is our goal. We coordinate advertising and place "For Rent" signs for vacant units. We also try to find the very best tenants so we can work together and minimize turn-over.

#### **OPTIONAL SERVICES:**

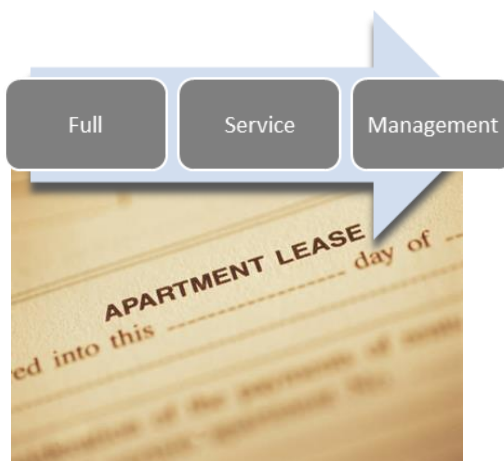
- Landscape maintenance
- Winter prep
- Summer prep
- Furnace filter program
- Smoke detector program
- Cleaning service
- Maintenance program
  - Interior/Exterior painting
  - Pressure washing
  - Gutter cleaning
  - Window washing
  - Repairs
  - Remodels



**Inspections:** We drive by each unit once a month for an exterior inspection and will inspect the interior of each unit at least once per year. During that inspection we will also conduct an annual Maintenance Inspection to check for any maintenance issues inside and out. You will be notified of this inspection.

#### **Tenant Screening:**

A Legend Property representative will be present during all showings. We also run criminal and credit checks on all applicants and verify employment and rental history before offering a lease.



#### **Short Turn Around:**

Keeping your investment rented is very important to us. We will coordinate all cleaning and maintenance to limit downtime between tenants