



## “Move In Inspection Form”

Property Address: \_\_\_\_\_  
Tenant Name: \_\_\_\_\_ Occupancy Date: \_\_\_\_\_  
Phone Numbers: Hm. \_\_\_\_\_ Wk. \_\_\_\_\_

**This form is to be completed by the tenant following the occupancy of their rental property. It is not to be used as a repair work order form. Please include in this form the general condition of the property when you took occupancy. You may be as specific as you wish. If you need to utilize additional paper, please do so. This form will be reviewed at the time that you vacate the property in order to document condition of the property when you moved in. Must be returned to management within 2 weeks of occupancy.**

Keys Received: \_\_\_\_\_ Garage Remotes Received: \_\_\_\_\_ Mail Box Keys Received: \_\_\_\_\_

Gate Key Received: \_\_\_\_\_ Other: \_\_\_\_\_

### **Kitchen/Dining Area:**

Stove, Oven and Microwave: \_\_\_\_\_  
Dishwasher and Disposal: \_\_\_\_\_  
Refrigerator: \_\_\_\_\_  
Floor Coverings: \_\_\_\_\_  
Walls and Cabinets: \_\_\_\_\_  
Counters and Sinks: \_\_\_\_\_  
Window Coverings: \_\_\_\_\_  
Windows and Screens: \_\_\_\_\_  
Doors and Locks: \_\_\_\_\_

### **Living Room Area:**

Walls and Ceilings: \_\_\_\_\_  
Floor Coverings: \_\_\_\_\_  
Lights and Fixtures: \_\_\_\_\_  
Window Coverings: \_\_\_\_\_  
Windows and Screens: \_\_\_\_\_  
Doors and Locks: \_\_\_\_\_

**Den/Family Room:**

Walls and Ceilings: \_\_\_\_\_

Floor Coverings: \_\_\_\_\_

Lights and Fixtures: \_\_\_\_\_

Window Coverings: \_\_\_\_\_

Windows and Screens: \_\_\_\_\_

Doors and Locks: \_\_\_\_\_

**Bathrooms and Laundry:**

Walls and Ceilings: \_\_\_\_\_

Floor Coverings: \_\_\_\_\_

Lights and Fixtures: \_\_\_\_\_

Windows and Screens: \_\_\_\_\_

Doors and Locks: \_\_\_\_\_

Toilets and Sinks: \_\_\_\_\_

Showers and Cabinets: \_\_\_\_\_

Plumbing Fixtures: \_\_\_\_\_

**Bedroom #1 or Master Bedroom:**

Walls and Ceilings: \_\_\_\_\_

Floor Coverings: \_\_\_\_\_

Lights and Fixtures: \_\_\_\_\_

Window Coverings: \_\_\_\_\_

Windows and Screens: \_\_\_\_\_

Doors and Locks: \_\_\_\_\_

**Bedroom #2:**

Walls and Ceilings: \_\_\_\_\_

Floor Coverings: \_\_\_\_\_

Lights and Fixtures: \_\_\_\_\_

Window Coverings: \_\_\_\_\_

Windows and Screens: \_\_\_\_\_

Doors and Locks: \_\_\_\_\_

**Bedroom #3:**

Walls and Ceilings: \_\_\_\_\_

Floor Coverings: \_\_\_\_\_

Lights and Fixtures: \_\_\_\_\_

Window Coverings: \_\_\_\_\_

Windows and Screens: \_\_\_\_\_

Doors and Locks: \_\_\_\_\_

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**Carports, Garages, Storage Rooms and Patios:**

Walls and Ceilings: \_\_\_\_\_

Doors and Locks: \_\_\_\_\_

Lights and Fixtures: \_\_\_\_\_

**Cooling, Heating and Water Heaters:**

Air Conditioning or Evaporative Cooling: \_\_\_\_\_

Heating Systems: \_\_\_\_\_

Thermostats and A/C Filters: \_\_\_\_\_

Hot Water Heating Systems: \_\_\_\_\_

Smoke Alarm Systems: \_\_\_\_\_

**Yards and Lawns:**

Front Lawns: \_\_\_\_\_

Rear Lawn, patio or balcony: \_\_\_\_\_

Plants and Trees: \_\_\_\_\_

Irrigation or Sprinkler Systems: \_\_\_\_\_

**Other:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tenant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Management Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_